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Thomas Barich

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This full-color, step-by-step guide to QuickBooks 2013 is the fastest, easiest way to master all the important features of the bestselling small business financial software.

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The unique, oblong layout of the QuickSteps series mimics your computer screen, displays graphics and explanations side by side, and lays flat so you can easily refer to the book while working on your computer.

Use these handy guideposts:

- Shortcuts for accomplishing common tasks
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